



**TOWN OF WESTFORD
ECONOMIC DEVELOPMENT COMMITTEE**

**TOWN HALL
55 Main Street
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**Meeting Minutes
Economic Development Committee**

**Thursday, June 23, 2016 at 8:15 A.M.
Town Hall Main Conference Room 2nd Floor
55 Main Street, Westford**

Attending: Ron Caterino, Eli Demetri, Chris Kluchman, Bill Nussbum, Jodi Ross, Christina Sacco.

The meeting was called to order by Bill Nussbum at 8:20 A.M.

Administrative Items

Bill Nussbum announced that Jeff Hillam had resigned from the EDC.

Meeting minutes of the May 19, 2016 meeting were approved with one abstention.

Westford Business Association

Patti Mason mentioned that the WBA is in the process of developing a Westford retail/commercial rental property data base.

Jodi Ross mentioned to Patti Mason that the Town of Westford is seeking 4,500 Sq. Ft. of space to lease for the Recreation Department, and offers should go through the Town web site for procurement.

Ron Caterino suggested that we have a link on the EDC web page for the Westford Business Association.

495/MetroWest Partnership

Tom Barry, Bill Nussbum and Christina Sacco met with Paul Matthews, Executive Director of the 495/MetroWest Partnership, on 5/19/16 (following our EDC meeting) to conduct a driving tour of Westford's priority sites.

12 North Main Street

Eli Demetri reported that the major portion of the debris removal project using a large overhead crane was completed within budget. Additional removal using smaller equipment is planned with the remaining funds. The goal is to improve safe access to the interior of the building.

A committee has been formed to draft an RFP for mixed use development of the site. It is expected that the RFP will be issued early in the fall.

Cross Town Connect

Chris Kluchman reported that, to date, Revenues are less than Expenses and a \$50,000 release of state funding has been delayed by Mass DOT.

Chris reported that the commuter rail now has an improved schedule which should be coordinated with the CTC schedule and the Town of Acton has started their own loop shuttle.

Nabnasset Village Meeting

Bill Nussbaum discussed the venue for the next Village meeting in Nabnasset which will have a target date for late October.

Meeting adjourned at 9:20 AM.

Respectfully submitted,

Thomas Barry
Economic Development Committee Chairman